

# Let this be the last piece of paper your district needs.



## Central Records Gateway

Electronic Cumulative Records Management

- ✓ Intelligent Electronic Cumulative Folders
- ✓ On-Demand Electronic Form Creation
- ✓ Student Information System Integration
- ✓ Parent and Student Document Access
- ✓ Automated Document Distribution for report cards, discipline, absentee and more
- ✓ Automated security and retention schedules
- ✓ Expandable document management for Student, HR, Procurement and more



**What if** there was a way the moment a student walked through your doors you could focus on education instead of administration?

**What if** we didn't have to waste time filing, worrying about document expirations (such as court orders, background checks, residency documents, contracts, RFPs and more), manually securing documents and managing permissions?

**What if** worries about fires, floods and lost paper documents were no longer an issue?

**Central Records Gateway removes the "What Ifs" and replaces them with "What's Next".**

Central Records Gateway strategically turns your manual record processes into living, breathing managed records. From the moment that student walks in the door to the moment of their transfer or graduation, Central Records Gateway is ensuring document compliance from collection to retention to access.

"We used to have to copy thousands of documents and forward them to individual schools, where they had to be filed. That's all gone. One-hundred percent of it."

Beth Farletta, Office of Business Administrator/Board Secretary,  
Lawrence Township Public Schools (NJ)

Visit [www.registrationgateway.com/centralrecordsgateway](http://www.registrationgateway.com/centralrecordsgateway) to learn more about the SRC Solutions Central Records Gateway.



**SRC Solutions, Inc.**

Automation Simplified

Remember when chalk and paper were part of every school day?  
Wait!!!! You still use paper?

Let's do some simple math to see how much your district could save simply by eliminating paper student folders.

\$6,000 for the paper in student folders (forms, IEPs, etc)

\$1,000 for CA-60 folders

\$5,800 in additional paper copies distributed through the district.

\$9,525 for ink and toner

\$2,500 for file cabinets

\$2,251 for 6 hours of labor per week managing paper folders

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\$27,076 total annual cost for 5,000 students

\$15,000 for Central Records Gateway

**\$12,076 saved with Central Records Gateway**



**Central Records Gateway**  
Electronic Cumulative Records Management

## How are districts using Central Records Gateway today?



Let's meet Principal Jones. Principal Jones just got word from the Superintendent of a new mandated form for 8th grade parents to fill out that affects future grant money. Having kids take the forms home is painful and we only get about 50% back.

**Through Central Records Gateway, Principal Jones simply creates a form on-the-fly, selects the audience and emails the form to the parents. Central Records Gateway automatically tracks return of the documents as well as sends reminders out to parents regarding missing documents.**

Let's meet Superintendent Smith. Superintendent Smith just got word of an upcoming state audit. The last thing Superintendent Smith has time to do is verify compliance to district documentation completeness and retention.

**Central Records Gateway continuously monitors for missing documents or incomplete records. With Central Records Gateway, Superintendent Smith receives a missing document report daily or can review an intuitive dashboard.**



Visit [www.registrationgateway.com](http://www.registrationgateway.com) or call us at 888-262-9830



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